

October 2018 Minutes of Woodlawn Park City Council (corrected)

The Woodlawn Park City Council met on October 15, 2018 at Woodlawn Park City Hall. Present were Mayor Larry Lewis, Council Members Doug Watson, Tom Nunn, Ellen White, Greg Claypool and Shannon Seidt, and Attorney Matt Carey, Treasurer Gloria Curran, City Clerk Chana Elswick and Chief Michael Koenig. George Langford was absent.

The meeting began at 7:00 pm. The meeting was started with the Pledge of Allegiance.

The council reviewed the minutes for the September 17, 2018 Council Meeting. Larry, and Ellen made corrections to the minutes. Tom made a motion to accept the minutes as corrected. Shannon seconded the motion. All voted aye and the minutes were approved as corrected.

The Council reviewed the minutes for the September 26, 2018 Special Meeting. Ellen made corrections to the minutes. Tom made a motion to accept the minutes as corrected. Doug seconded the motion. All voted aye and the minutes were approved as corrected.

Gloria Curran gave the Treasurer's Report. She gave the report for September, 2018. She reviewed revenues and expenses, the general ledger and the balance sheet for September 2018 with the Council. Ellen asked about the amount for Kilner Electric. Larry stated it was for the lights for the flagpole. Greg stated LED light bulbs were put in. Gloria stated she had an invoice for the bill. Doug made a motion to accept the report. Shannon seconded the motion. All voted aye and the report was approved.

Chana Elswick gave the Clerk's report. She gave the hit report for the website. She stated her house had been sold, but she would be remaining as the City Clerk. She stated she had 2 open records requests, that had been filled.

Chief Koenig gave the Police report. He stated on 10/08/18 he started his job and he had started organizing the office and purging antiquated materials. He stated he had met with George and the Block Watch Captains. He is committed to engaging the community. He stated the speed sign is up on Walser and Alicent. He will leave it up for 2 or 3 weeks. He will move it around the neighborhood and give a report at the next meeting. He stated his uniforms are on order. He stated residents can contact him and his door is always open. He gave out business cards. He stated if he is working, he will answer his phone. If he is not, leave him a message and he will call back, and to call 911 if it is an emergency. He will be having Coffee with the Chief on 11/1/18 from 1:00pm-4:00pm. He stated he has already talked to numerous citizens about their concerns.

Guests: Variance: None

Residents: Greg Huettig, 910 Perryman Rd stated he wanted to address the comments on Next Door about stop lights. He stated he does not feel they are needed and he does not want them.

Natalie Grooms, 6706 Green Meadow Court stated she has lived in the City since 2002. She asked the Council to consider the railroad easement behind Stivers. She stated she contacted the Mayor in May and August about regular maintenance of debris in the dirt part of the ditch. She stated the slope has changed and the concrete does not drain. She would like regular cutting of the growth in the area and an increase in the mowing schedule to remove the growth around the trees. She would like the fallen limbs and dead branches removed. She stated she would like shrubbery or a fence, like along Westport Road. Greg asked if this was about the area of trees at the end of Beechwood. She stated she is talking about Beechwood to the tracks. Larry stated the property along the railroad tracks is in Beechwood Village and is owned by CSX. He stated the City is not responsible for and cannot perform maintenance on this area. Ms. Grooms stated that the City had taken care of this area in the past and had done regular monthly mowing. She stated the land in the center of the Court had sunk and holds water. She was asked to email her concerns to the Council.

Old Business: None

New Business Ordinance Review. Larry stated Ellen White did some review of the ordinances. She had identified some that were missing and some that were duplicate numbers. The Clerk reviewed this with Council. Larry stated he looked on the old CD and they were not there. He stated they may have been deleted, or destroyed during the flood, when they were stored in someone's home. Ellen stated she had made a binder and indexed it herself. It is organized by categories and she has a page of the ones that are missing. She asked how can we enforce them, if they are missing. According to state ~~statues~~ *statutes* we have to keep copies. She stated some are misnamed and mis-referenced. She stated she has a list of these. She also has a list of duplicates. She has a list that references others in their names. She cited state statutes for these concerns. She does not have the documents she needs to finish her binder. She will give Council a copy of her index, which is required by the State. Chana stated some records were lost in the flood. Greg stated things were kept in people's homes. He stated Mr. Martin's home did have some issues with flooding. Shannon asked for the legal requirements for missing ordinances and how this should be handled. Matt stated if an ordinance is missing it can be re-enacted in the manner it was enacted. Shannon asked how this would be handled. Matt stated we could enact a municipal order that a thorough search was done and the ordinance cannot be located. Larry stated that in the past, when a new ordinance was enacted the ordinance it replaced may have deleted. This may explain some of the missing ordinances. Matt explained that some ordinances do state this ordinance is superseding an ordinance. Larry and Matt discussed this issue and how to correct it. Larry stated some fence ordinances are set up like this. Matt stated this was a necessity when they were brought under Code Enforcement. Larry asked Matt to look into how to bring the ordinances into compliance. He asked for copies of Ellen's lists. Ellen stated 1990-1991 and 2004-2005 have duplicate numbers. Larry stated the Clerk's office used to be unlocked, but that has been corrected. Ellen offered to help with this issue.

Mayor's Report

Stivers Road Sinkhole- Larry stated that at the last meeting Council had approved an engineer to review the sinkhole. The engineer contacted MSD. They agreed to reevaluate the situation. MSD says there is no leak in the pipe. They had repaired the sinkhole 5 houses down the street. As of 10/08 he is still waiting on a response from MSD. He stated he checks every day and it is not growing.

City Hall Maintenance- Larry stated there is a leak, he referenced the spider crack over the ~~mantle~~ mantel. The plumber that fixed the sump pump said the water heater is not exhausting heat correctly. All American Chimney came out on 10/11 and evaluated the chimney. The water heater vent pipe is clogged and needs replaced. The chimney cap is deteriorated. He gave Council their recommendation to seal the flashing. The caulking is cracked and the chimney crown has worn away. They would pressure wash the chimney and sealer coat the first 3 rows of brick at the top and place an aluminum line to exhaust the hot water heater and place a stainless-steel chimney cap. It is ~~\$3100.00~~ \$3146.32 for all the work. Larry stated the chimney crown, sealing the bricks and the water heater pipe must be done. Shannon stated she would like a couple more estimates before making a decision. Tom stated he worried about doing partial instead of all the work.

Junk pickup- Larry stated junk pickup was the past week and seemed lighter than the spring pickup. He did not hear of any issues.

League of Cities Annual Dinner- Larry stated it is Thursday 11/15/18. He asked if anyone was interested in attending, as he needs to sign up. He stated the City will get 1 tree for attending. Ellen asked what this meeting was. Larry explained it to the Council. Tom stated he will go. Larry will contact George. Ellen asked if there was a fee for the dinner. Larry stated it was \$49.00. Ellen stated she will not go, due to the cost, unless she needs to. Larry explained what the League does for small cities.

Flu shots- Larry stated it is flu season and encouraged everyone to get a flu shot, if they have not done so.

Council Focus

City Hall Greg Claypool stated he had nothing to report. His group had a meeting a few weeks ago at City Hall.

Street and Signs Tom Nunn stated he had contacted 2 people to give him paving information. One will come out this week, the other has not called him back. Larry stated to ask him when they can do the streets.

Fences and Building Permits Doug Watson stated he had nothing to report. Larry asked him about 601 Stivers Rd. Doug stated he had not heard anything. Larry stated the initial permit had been canceled and a new one was issued.

Lighting Ellen White stated she had reviewed the minutes that were available on the website, 2011-2018. She gave an overview of the duties she had performed for the past month. She stated she had reviewed required materials relating to the open meeting and open records laws. She stated she had conducted an internet research on the prospective Chief. She attended the Special Meeting on 9/26, and voted to approve the hiring of the new Chief. She created a map of the City. On 9/19, 9/20, and 9/22, she walked the neighborhood, noting the locations of all street lights. On 9/22, she drove through the neighborhood after dark to see if any street lights were out. She stated on 10/2 and 10/3 she walked through the City after dark to determine if any street lights were not working. The street light at the corner of Westport Terrace and Ahland was out. On 10/03, she emailed the Mayor and was advised to report it to LG&E. On 10/09 she walked the City after dark and noticed that the Westport Terrace and Ahland street light was still out. On 10/12 the light had been fixed. All of the other street lights in the City are working at this time. She stated a resident asked her to convey that they felt it was important to have street lights which do not cause light pollution. On 10/01 she attended the Code Enforcement Board meeting. On 10/4, she attended the Block Watch meeting. She stated she has kept track of the time she has spent on City duties, using the same time sheet that she uses at work. The total time she has spent on City duties from 9/17 through 10/13 is 37.4 hours. She stated she was informed that the streetlight at the corner of Ambridge Circle was out.

Drainage/Sanitation/Block Watch George Langford was absent and his report was given by Mayor Lewis. Larry stated George had contacted ~~Angel~~ Angela Leet to work with CSX to clean up the ditch. This is his 2nd contact. 11 out of 31 Block Watch Captains and Ellen attended the last Block Watch meeting. The topic was hiring the new Chief. He had been asked about the Chief's contact information. He relayed that that the contact info would remain the same. Larry stated the number is 439-6545, chief@woodlawnpark.com, call 911 for an emergency. The Chief will answer the phone if he is on duty. If he does not answer call LMPD.

Historian Shannon Seidt stated that between now and the next meeting there will be trick or treat. She asked if the City has a set time. Larry stated the City will follow Metro. She stated she would like to explore the kids at play sign and use the Chief's speed sign data to locate areas. She stated she had a question about the new website as the current one is not mobile friendly. Larry stated the reason we have not moved forward is due to expenses that have come up. Shannon stated that the December meeting is the holiday dinner. Last year there was a family activity. She has been talking to residents about interests and activities. Larry asked her to meet with him and the Chief for the Meet the Chief activity.

Greg stated he has seen a number of garbage cans left on the street, some until Wednesday. He stated it makes the City look bad. He would like to explore an ordinance that gives the Chief the right to warn or cite for cans being left out. Larry stated that all we have now is a suggestion that they not go out until Sunday night and are brought in on Monday evening. Larry asked Matt to come up with an ordinance. Matt asked for specifics on trash pickup. Larry stated Monday is trash and yard waste and every other Monday is recycling.

Tom made a motion to adjourn the meeting. Doug seconded the motion. All voted aye and the meeting was adjourned at 8:00 pm.

Respectfully submitted,

Chana R. Elswick
City Clerk