

January 2019 Minutes of Woodlawn Park City Council (corrected)

The Woodlawn Park City Council met on January 21, 2019 at Woodlawn Park City Hall. Present were Mayor Larry Lewis, Council Members George Langford, Tom Nunn, Mike Brown, Greg Claypool, Doug Watson and Shannon Seidt, and Attorney Matt Carey, Treasurer Gloria Curran, City Clerk Chana Elswick and Chief Michael Koenig.

The meeting began at 7:00 pm. The meeting was started with the Pledge of Allegiance.

The council reviewed the minutes for the December 17, 2018 Council Meeting. Doug made a motion to accept the minutes. Tom seconded the motion. All voted aye and the minutes were approved.

Daniel Weber gave the auditor's report. He gave a copy of the report to the Council to review. He stated there are three (3) kinds of reports, unqualified, qualified and adverse. He stated the City received an unqualified opinion, which is the best to have. The Council had no questions for Mr. Weber. He stated his contact information was included in the report. Larry thanked him for his report.

Gloria Curran gave the Treasurer's report. Gloria gave a combined report for November and December. She reviewed the revenues, expenses, general ledger and balance sheet with the Council. Tom made a motion to accept the report. George seconded the motion. All voted aye and the report was accepted.

Chana Elswick gave the Clerk's report. She did not have the website hit report. She will report on 2 months at the next meeting. She asked Mike Brown how he wanted his name listed for his nametag. She asked Council to review their contact information and email her with any corrections. Larry stated he would like the new directories mailed by March 1st. He is looking into magnets to include listing City contact information. He stated he would like to form a committee for the ordinance review. Shannon asked how the directory is updated. Larry stated information can be updated by using the website. Shannon stated she can help set up a website inquiry form for residents to update information.

Chief Koenig gave the Police report for December. He stated he had been in office for 105 days. He has created a binder, which he showed Council. He has 49 forms for the Police Department. The forms are in the binder and on his computer. He stated the new house watch program will be on the new website. He stated residents will be able to print them and drop them off, or scan them and email them to him. He stated the five (5) forms he uses daily are in the computer and this will save the City money. He stated the Policy & Procedure manual is delayed, due to needing forms. The speed sign was set up on the 4300 block of Westport Terrace, 12/12/18 thru 12/17/18. He stated there were no statistics available as the reports will need some more time to review. He stated incoming cars were at 95% in compliance with the speed limit. He will be moving the sign. He gave his December report: 1 citation, 8 warnings, 2 State citations, 0 motorist assists, 4 backups, 1 arrest, 31 miscellaneous tasks-26 were courtesy notices, 0 reports and \$135.65 in expenses. He stated he is exploring a donated car to the City, as mentioned 2 months ago. He gave the Council information to review. He stated the donated car would be used as a backup to the current car. On 01/22/19, the City in question would be voting on whether to donate the 2005 Crown Victoria car to Woodlawn Park or to sell the car. He asked the Council to vote on accepting the car. It has approximately 94,000 miles, is an unmarked silver 4 door sedan, equipped with light screen and shield. He projected the 2019 expense to be \$737.19 for insurance and new tires. He is working on getting a Goodyear corporate discount. It will cost \$105.00 to install a radio and antenna. According to cars.com, the approximate value is \$6000.00 and add \$4000.00 with equipment. This would be an approximate \$10,000.00 donation to the City. Mike asked if the car was in use now. The Chief stated it is. He stated it would be used as a backup to the current car. Mike asked if he intended to use it maybe once a week. The Chief stated he intends to use it as a ghost car. He listed some uses for the second car. George made a motion to accept the donated vehicle. Mike seconded the motion. All voted aye and the motion was approved. Larry stated he will let everyone know the outcome

Guests: Variance: ~~Tom~~ Todd Mayberry, 601 Stivers Rd is requesting a variance for a fence around his pool. He stated he would like an 8-foot fence in the back because the neighbor kids use their trampoline to jump over his fence. He showed a drawing of the lot to the Council. Larry stated Metro requires a 4-foot fence. Mr. Mayberry stated he would like an 8-foot fence. Shannon asked if he currently had an 8-foot fence. He stated one section is 8 feet. He stated he would like that it to go all the way around the yard. He stated he will replace the chain-link fence with a privacy fence. George asked why he wanted an 8 foot and not a 6-foot fence. Mr. Mayberry stated the easement gets a lot of foot traffic and it would give him more privacy. Doug stated the 8-foot section is along the Eline property. Mike made a motion to allow an 8-foot fence along the back and to the garage that runs along the easement and the other parts to remain a 6-foot fence. Shannon seconded the motion. All voted aye and the motion was approved.

Residents: None

Old Business: None

New Business: Appointments.

Larry stated Donna Rand has lived in the city for 20 years and has been on the Council in the past. He stated he would like to submit her appointment to the Ethics Board. George made a motion to approve the appointment. Mike seconded the motion. All voted aye and the motion was approved.

Larry stated that when Mike Brown joined the Council an opening on the Code Enforcement Board was created. He stated there were questions if Council's family members could serve on the Code Enforcement Board. He cited the Ritz's as a precedent. He stated he requested a legal opinion from Matt Carey. He read Matt's response to the Council. Matt read sections from ordinance #5 1997-1998 to the Council. He stated service on the Code Enforcement Board by a family member does not create a conflict of interest. He also read sections of ordinance 5B #2 1994 and section 19A of the Ethics ordinance to the Council. He stated related Council members must recuse themselves from voting on the appointment of family members, but it is not a conflict of interest. Larry submitted for Council's approval, Nancy Claypool to the Code Enforcement Board. Mike made a motion to approve the appointment, Doug seconded the motion. All vote aye, Greg Claypool recused himself from the vote. The appointment was approved.

Mayor's Report

Larry welcomed Mike Brown back to the Council.

Larry stated Natalie Grooms had approached the Council a few months ago about the Beechwood easement. Brownsboro Lawncare looked at the area. Larry showed pictures of the area to the Council. Brownsboro Lawncare gave him an estimate of \$500.00 per section, dividing the area in two, or \$700.00 if it is done all at once. Mike asked how wide the area is. Greg stated 30-40 feet. George asked if Adam is going to keep the culvert cleaned out. Larry stated the property owners are responsible for 10 feet behind their property into the easement. Shannon asked about the timing of the cleanup. Larry stated Adam would prefer to do it all at one time. Shannon made a motion to approve up to \$700.00 to clear the entire easement. Tom seconded the motion. All voted aye and the motion was approved.

Larry stated there had been some discussions in the past about improving the website. He is working with a consultant and working up ideas. The current web developer lives in Florida and is changing his company's direction. Larry stated he does not have hard figures yet, but hopes to by the next meeting. He stated it will probably cost around \$3000.00. Mike asked if forms, like permits, can be on the website. Larry stated he will be doing that.

Larry stated that several meetings ago, Fred Andres had addressed the Council about the business license. He stated the current wording is vague in some respects. The license is based on gross income. There was going to be a committee to look into the license. He stated it needs to be looked at. He recommended Doug and Mike to meet with Gloria to come up with suggestions and redo the wording. He gave copies to the Council to review. He asked for a report at the next meeting. Gloria stated she could not meet until February. Larry gave them some guidelines for the changes. Mike asked why it was put into place and if it was to make money. Greg stated it was so employees didn't come to the houses of the owners. Shannon stated it needs to be clear it does not include work from home employees.

Larry stated the Stivers sinkhole had been repaired, except for the asphalt. The concrete was put in and the asphalt was not done because of the weather.

Larry stated the stainless-steel liner was put in the chimney. The outside work has been completed.

Council Focus

City Hall Greg Claypool stated Mark Webb, a Kinloch resident, is teaching an adult creative writing class at City Hall, on Thursdays. He has 6 students.

Street and Signs Tom Nunn stated he had nothing to report. He is waiting for the weather to dry up.

New Moves, Purchases and Rentals Larry stated the Chief will hand out the welcome packets. Doug will track sales and rentals. Doug stated 4319 Wingate had sold and the Chief had welcomed them. 4246 Westport Terrace is no longer a rental and the Chief has welcomed them. 4303 Darbrook is ~~a new~~ *the only* listing. Shannon stated renters had moved in next to her. Doug asked for a list of Airbnb websites. He stated he will check for other sites.

Fences and Building Permits Mike Brown stated he had one request for 601 Stivers and he had told him to come to the meeting *because of the variance request*.

Drainage/Sanitation/Block Watch George Langford stated on 12/31/18 he spoke with MSD workers cleaning a sewer grate. They said it was a hotspot and gets clogged up. On 12/31/18 he *and his grandson* went to the end of Beechwood and ~~there was removed~~ a railroad tie in the culvert. On 01/21/19 he called MSD about open storm water pipes and they have a program to cover them. He stated he has about 10 that hopefully MSD will come out and cover. Larry said MSD will have to put in the covers as it is their responsibility. George stated he posted on Next Door asking residents to keep the culverts cleared. Greg asked where the incident with the Trinity student happened. A resident stated Northfield. Greg asked what kind of covers George is talking about. George stated steel bars are the ones on Green Meadow Circle. George stated the next Block Watch meeting is 02/07/19. He has someone to take over the Block Watch.

Community Activities Shannon Seidt stated the Holiday activity did not happen due to illness. It is postponed until later. She is working with the Chief for family and bike safety. Larry stated to time the activity around Spring Break.

Shannon asked about when the City will look at the AT&T contract and move to a smart phone for the Chief. Larry stated it has been discussed.

Tom made a motion to adjourn the meeting. Doug seconded the motion. All voted aye and the meeting was adjourned at 8:18 pm.

Respectfully submitted,

Chana R. Elswick
City Clerk