

## September 2016 Minutes of Woodlawn Park City Council

The Woodlawn Park City Council met on September 19, 2016 at Woodlawn Park City Hall. Present were, Mayor Larry Lewis, Council Members, Tom Nunn, Doug Watson, Greg Claypool, Scott Horn and George Langford and Chief Bob Heaton, Attorney Matt Carey, Treasurer Gloria Curran and City Clerk Chana Elswick. Absent was Council Member Donna Rand.

The meeting began at 7:00 pm. The meeting was started with the Pledge of Allegiance.

The council reviewed the minutes for the August 15, 2016 Council Meeting. Matt stated he was absent at the last meeting. George made a motion to accept the minutes, as corrected. Tom seconded the motion. All voted aye and the minutes were approved as corrected.

Gloria Curran gave the Treasurer's report. She reviewed revenues and expenses, the general ledger and the balance sheet for August, 2016 with the Council. Tom made a motion to accept the report. Doug seconded the motion. All voted aye and the report was approved.

Gloria stated she had a letter from a resident that she was asked to submit to the Council. The letter concerns the tax deadline. Gloria read the letter from Lisa Wheeler, 4320 Wingate Road. She missed the September 1<sup>st</sup> deadline and is asking if she can pay the reduced rate. She stated she has had health issues. Greg asked when the bill was sent. Gloria stated July 1, 2016 and is to be paid by September 1, 2016 to receive the 25% discount. George asked if anyone knew the resident. Larry stated she stopped by City Hall and talked to him. She did pay the full amount and the check was received on 09/16/16, but she is requesting to pay the lessor amount. George made a motion to allow the resident to pay the discounted rate for her 2016 taxes. Doug seconded the motion. George, Scott, Doug and Tom voted Aye, Greg voted Nay. The motion was approved

Chana gave the Clerk's report. She did not have the hit report for the website. She has finished the cross-referenced index for the ordinances. Larry will review the index. She thanked Council for allowing her to use City Hall for a baby shower.

Chief Heaton gave the Police report for August. There were 17 warnings, 16 assists, 2 backups 124 miscellaneous runs, 2 new welcomes and \$145.00 in expenses. He is still working on house numbers. He handed out information from Metro about keeping cars locked. He talked about a home invasion on Herr Lane. Tom stated people don't realize leaving the car unlocked with the garage door opener inside and then they can be robbed. Doug stated 6410 Orchid Hill Place had been sold. He asked if a resident on Alicent & Walser had reported a stolen bike. Chief Heaton discussed this with the Council.

**Guests:** Variance: Matthew Biberan, 4247 Middlebrook, requested a variance for a fence. He gave Council a drawing of the lot. He stated Donna Rand had helped him draw up the variance request. He stated she supported the variance. He asked if it would be appropriate to postpone the request until she was present and have the new owners be at the meeting. Larry stated he had already been given 30 days. He reviewed some email responses he had received. The fence is 45 feet from Perryman. The resident stated he doesn't think it causes any obstruction to drivers on Perryman. Larry stated he and the Chief reviewed the fence. He stated that when he was in the neighbor's driveway he could not open his car door due to the fence. He stated 3 City ordinances pertain to fences. Greg stated he would like a drawing to show the street, neighbors and building lines. He discussed the line limit. He stated Zoning covers this and would not allow him to build in the side yard area. Larry stated there is a build line on the property. He stated Donna gave her opinion only. Larry asked for a vote on the variance to come in 8 feet from the edge of where the fence is currently. George and Scott voted Aye, Doug, Tom and Greg voted Nay. The variance was denied. The resident asked how long he had to remove the fence. Larry stated it had to be removed immediately. The resident stated it would take time to find someone to do the work. Greg stated he had no more than 2 weeks to remove the fence.

**Residents:** Mike Craven 6803 Green Meadow Circle stated he has lived in the City since 2008 and he has always paid his taxes on time. He has been having problems with receiving his mail. He stated he did not receive the tax bill. His wife talked to the Mayor and was told to come to the meeting. He asked to pay the discounted amount, which is approximately a \$70.00 difference. Larry asked the Council for their opinion. Tom stated he had a neighbor that also did not receive their bill. George made a motion to allow the resident to pay the discounted rate

for 2016 taxes. Tom seconded the motion. George, Scott, Doug and Tom voted Aye, Greg voted Nay. The motion was approved.

**Old Business:** None

**New Business:** Larry discussed the issues the Chief has had with the Police car. He tried to put the car in drive and it would not move. The car had to be towed. The transmission, linkage cable and sensors had to be replaced. There is also gas leaking from the fuel pump. \$900.00 has been spent on repairs. The car will also need new tires. He stated there is money on the budget for a new car. He has talked to the State and found out who has the contract. Bob Hook Chevy is looking to see if they have anything available and they may have to order the car. A Frankfort dealership has the Ford contract and they will send specs on the 2 cars they have. Larry stated he will email information when he receives it, so Council can make a decision. George stated he was concerned about the engine. Larry stated he is looking at a V6.

**Mayor's Report**

**HVAC-** Larry stated he had a repairman look at the HVAC system. The capacitor and bearings in the blower motor needed to be replaced. The cost was \$465.00 to have it fixed.

**Orchid Hill-** Larry stated he received a call about a tree at the Orchid Hill entrance. He and Chief Heaton looked at the tree. It is 22 feet from the street and it is part of the entrance to Orchid Hill. He stated the City has to deal with the tree. He would like it to be removed. A resident volunteered to remove the tree. Larry stated he would have to be certified and insured to do the work. Adam will look at the tree to see if he can remove it.

**Ambridge Circle-** Larry stated he called Metro Code Enforcement about the Ambridge Circle property. There is a lien for \$998.00 for outstanding violations on the property. The case will be going to court. He is hoping Metro Code Enforcement can get the lot cleaned up.

**HB422 Local Code Enforcement-** Matt has reviewed the house bill. Matt stated the Code Enforcement Board was enacted in 1996. The City adopted it in 1997. Effective 07/15/16, HB22 tried to bring all Code Enforcement legislation under 1 statute. He reviewed some of the items under the bill. He spoke with Chris Johnson about his experience with HB422. Covington and Bowling Green are seeing who will enact a Code Enforcement Board ordinance. He advised the City to wait as there is already an ordinance. Larry stated he understands that the Code Enforcement Board can have a hearing officer that can then take an issue to District Court., specifically non-resident parking tickets. Matt stated the ordinance makes it a civil offense. He suggested waiting to see the outcome, before having a hearing officer. Larry stated we will wait to see what happens with the bill. The only thing the City does not have is a Hearing Officer.

**Rental Fees-** Larry stated the fees are based on ownership not parcels of property. He stated he thinks this is unfair. He would like to change the ordinance to \$250.00 per property. Matt stated this would be fine for future multiple property owners. Current owners would be operating under the current ordinance. George asked how many multiple owners there are. Larry stated 5 or 6.

**Fall junk pickup-** The junk pickup is scheduled for 10/20/16. Next year's pickups are 05/17/17 and 10/12/17. Chief Heaton mentioned a shred-it event. Larry asked for any information about this to be sent to him.

**Open Meetings/Open Records.** Larry emailed the information to all Council members. All Council members completed and turned in the proof of receipt form. Larry will mail the main form to the state.

**Council Focus**

**Historian/Archivist** Donna Rand was absent. Larry stated ex-Mayor Shuler's wife contacted him. She had some things she thought the City might want.

**Drainage/Sanitation/Block watch** George Langford stated on 08/17/16 there was Coffee with a Cop which he attended. Most of the information was about car break-ins. He suggested a meeting in our area. On 09/04/16 and 09/05/16 He called MSD about overgrowth behind 602 and 610 Stivers Road. They will have it cleaned out. He stated there is still fence debris behind 612 Stivers Road. He asked the Mayor to send the resident a letter. Larry stated a letter was sent to each resident on Stivers Road. He would like to walk the ditch with George. George discussed the ditch area. There will be a Block Watch meeting 10/06/16 and he will try to have a guest.

**Lighting** Doug Watson stated the light at Kinloch has been fixed. He has requested a light at 4308 Westport Terrace. He asked Council to let him know if a light is out. Larry stated he had a resident call him. She had initially said no to a streetlight, but has changed her mind.

**Fences and Permits** Scott Horn stated 807 Cattleya had inquired about an outbuilding, but had not returned Scott's call. He is reviewing a garage request for 709 Ahland.

**Streets & Signs** Tom Nunn stated the tow away signs are in. Larry stated they are red and white signs. He stated Walden is the issue, not the residents.

**City Hall** Greg Claypool stated he had nothing to report. Larry stated it looks like there is a leak in the chimney because of the cracks in the paint. He stated if someone wanted to look at it, that would be good. He is open to volunteers, Larry asked when the next cleaning is scheduled. Greg stated it should be in the next month or so.

Scott asked if a variance is a specific term for an ordinance. He discussed permits and variances. Larry had a discussion about how variances work, their purpose and residents coming to Council meetings. Larry stated anything outside of an ordinance goes to Council for review first.

Tom made a motion to adjourn the meeting. Doug seconded the motion. All voted aye and the meeting was adjourned at 8:23 pm.

Respectfully submitted,

Chana R. Elswick  
City Clerk