

## September 2011 Minutes Of Woodlawn Park City Council

The Woodlawn Park City Council met on September 19, 2011, at Woodlawn Park City Hall. Present were, Mayor Mike Brown, Council Members, Becky Ritz, George Langford, Greg Claypool, Larry Lewis, Tom Nunn and Doug Watson, Charlie Veeneman for Treasurer Gloria Curran, Attorney Matt Carey, Chief Bob Heaton, and City Clerk Chana Elswick.

The meeting began at 7:30 pm.

The council reviewed the minutes for the August 15, 2011 Council Meeting. George stated he did not recollect stating he gave the signs to Fred Duggan. Becky made a motion to accept the minutes. Doug seconded the motion. All voted aye and the minutes were approved.

Charlie Veeneman gave the Treasurer's report. He stated the City is 2 months into the year. He reviewed the reports with the Council. He explained the insurance tax. He stated 28 parcels are outstanding for property taxes. \$95,000.00 had been collected of the \$104,000.00 budgeted. The taxes are still in the base amount due by 09/30/11. He reviewed the cost of the website. He stated the 1<sup>st</sup> Capital money market will not get the 1/3 of the prime rate after the first week in October. He stated there are three outstanding property tax bills, one for 09-10 and two for 10-11. There is one Business License outstanding, for Mr. Perkins. All others are up to date. Greg made a motion to accept the report. Tom seconded the motion. All voted aye and the report was accepted.

Tony Howard with Platt & Associates gave the 06/30/10 audit report. He reviewed the report with the Council. The report is marked as a draft until it is discussed and finalized. He stated he needs a management representation letter from Mike. He will send it to Charlie to have it signed and returned. He stated there were no problems found and no matters of non-compliance or problems with internal controls. He reviewed assets, revenues and expenses. Greg asked if Council needs to approve the completed audit. Matt stated Council does not need to approve the audit report. Greg stated the incorporated date in the report was incorrect. Charlie explained some reports in the audit and cash versus accrual basis. Mike asked if the 2011 audit will be filed on time. Charlie stated it is behind, but will be on time.

Mike asked if there were any guests that would like to approach Council. Loran Baskett, 6934 Ambridge Circle, stated he had concerns that the City does not need a Police Department. He stated that to spend \$60,000.00 per year is a waste of money. He discussed past problems with the prior Police Chief not taking care of people under the viaduct and the rental property. He stated he has gotten 2 citations since talking about getting rid of the Police Department. He asked why brush was not cleaned up after the last storm. Greg stated to look at the guidelines on the website to see ID yard waste rules. Becky stated the City will talk to TLD about what they do for the City. George stated he did call TLD to remove the tree out of the road. Mike stated the City only paid TLD to remove the tree from the street. He stated he is happy with the Police Department. Chief Heaton addressed the resident and stated he patrols and action is taken if needed. Mr. Baskett stated if Ambridge Circle was gated, Police would not be needed. Mike stated he is happy with the Police Department and it is a deterrent. Mr. Baskett stated the Church was another problem. He reviewed the rental problems and the entrance. He had heard there would be landscaping, but there is just a drainage ditch. Greg stated this is a fall project.

Kim Horn asked if the meetings could be started with the Pledge of Allegiance. Mike stated that was a good idea.

Chana Elswick gave the hit report for the new website.

**Old Business** Historical Marker Placement Mike stated the State Highway Department has the marker. They will place it where the City wants it. Mike suggested behind City Hall on the curve on Westport Road. Larry and Becky agreed. There were no objections by the Council. Mike will email Mr. Bailey.

**New Business** Kinloch Gate Mike asked the Council to review 3 questions he has from the 12/08 letter from Matt regarding having the gate open on 11:00 am-1:00pm on Sundays. He would like the Council's opinion on: 1. How long should the temporary agreement go to use the gate? 2. Does the open gate cause an issue? 3. Should it be limited to emergency personnel?

1. Length of agreement for Sunday morning. Becky stated she thought it was temporary. She wants to know how it affects the people on the street. Larry asked if this was the only agreement ever made and if the gate was always closed. Tom stated the gate was put in when the retention basin was made so MSD could get to it. Larry stated he cannot give an opinion. George stated he asked St. Albert about any complaints from their traffic. He stated he does not see a number of children out playing. He stated the City needs to work with the Church. Doug stated he thought the agreement was during the road widening. Mike stated it was not, the intent was for the widening. Doug stated the Church had not demonstrated an undue burden of closing the gate. Tom stated he agreed with Doug. He was under the impression it was temporary until the road was finished. Mike stated that March 2009 the City withdrew from negotiations. Greg stated to end it now. He stated he did not call neighbors

to come to the meeting, but may for the next meeting. He stated he thinks the Church does not need a second entrance. Greg made a motion to cease and desist negotiations with the Church. He stated there is not enough traffic to warrant the use of Kinloch. He discussed the gate usage. Greg started to read from a letter he had drafted regarding incorporation of the City and whether the Church was in the City area. Mike asked Greg to put the information in a document and send it to the Council. Greg stated he wants no access.

2. Has this caused a safety issue on Sundays? Greg stated he has watched the exit and most drive through the stop sign. Tom stated an increase in traffic will increase the chance of someone getting hurt. Doug stated he agrees with Greg and feels similar. George stated someone could get hit. Larry agrees with George on the first question, He stated there is not a greater propensity versus any other City street. Becky stated there are not many cars and it is not used much, then should close it. Mike stated there are 10-12 cars on Sunday morning.
3. Limit to emergency personnel. Becky stated yes and a large speed bump so cars cannot get over it. Larry and George stated it should continue as it is. Doug, Tom and Greg stated yes to emergency personnel and MSD.

**Mayor's Report** Mike stated on 09/21/11, Metro Louisville will have a meeting in regards to redistricting areas at 6:30pm. He advised to call Jennifer Osborne with questions. The Mayor's email address is mayor@woodlawnpark.com. This had been down, but is now working again. The October newsletter will go out in mid-October. He reviewed some of the articles. Large junk day is Thursday November 3, 2011. He is scheduling the spring junk day. Mrs. Horn reminded citizens not to hire door-to-door solicitors for yard work. Some residents had been scammed. Mike reviewed tree/storm debris policy. He stated if a tree falls in the street TLD will remove it to get traffic through. Greg stated the City is responsible to clear roadways. Mike stated FEMA paid for the removal from the Ike and ice storms. Mike stated the City will clear the streets only.

Chief Bob Heaton gave the Police report. There were 7 citations, 22 warnings, 5 motorist assists, 111 miscellaneous runs, 4 reports: car break ins on Wingate and 1 home burglary in August. The 2011 firearms training is complete. Expenses for August were \$110.50. George stated that per LMPD we have one of the safest areas in Jefferson County. Bill Ritz was absent for the Code Enforcement report. Mike stated the Board meets the 1<sup>st</sup> Monday of each month at 6:30 pm.

### **Council Focus**

**Fences and Permits** Doug Watson stated Fred Andres has a permit with Metro to renovate the guest house. He will have an office there.

**Emergency Preparedness** George Langford stated a Block Watch meeting was held 09/06/11 with a small turnout. He suggested calling the Captains 1 week prior to the meeting. He stated the Mayor emailed him about a problem on Stivers Road. He spoke with both parties. He received a phone call about why the flag was not at half mast on 09/11/11. Greg stated he will take on placing the flag at half mast, when needed.

**Streets and Signs** Larry Lewis stated the work was done on Green Meadow Circle and Walser and it looks like it is functioning. He was asked to check on height requirements for stop signs. Per Jennifer Osborne, Kentucky has adopted a uniform code of 7 feet from the bottom of the stop sign. Public Works said 7 feet from bottom of the sign. He found on the internet that it has to be 7 feet if over a sidewalk, 5 feet otherwise.

**Grounds** Greg Claypool stated the landscaping is not finished. There are a few things left to plant and we are still waiting on the drainage ditch.

**Welcome** Tom Nunn stated there are 4 new residents, 1 on Ambridge, 2 on Stivers, and 1 on Orchid Hill. He still has 2 to welcome.

**City Hall** Becky Ritz stated she has Costco cards to buy supplies. She asked Council to let her know when any supplies are needed. She would like to replace the toilet in the Mayor's office and to check the plumbing. Becky made a motion to approve \$800.00 for plumbing at City Hall and to use Swain plumbing. Tom seconded the motion. All voted aye and the motion was passed. She stated Boy Scouts, etc can use City Hall and to have the groups call her.

Mike discussed blinders for the flagpole lights. Mike stated St. Matthews Fire Department has 1500 runs per year and 500 EMS runs per year. They also have a program for shut-ins.

George made a motion to adjourn the meeting. Doug seconded the motion. All voted aye and the meeting was adjourned at 9:22 pm.

Respectfully submitted,

Chana R. Elswick  
City Clerk