

## May 2018 Minutes of Woodlawn Park City Council (corrected)

The Woodlawn Park City Council met on May 21, 2018 at Woodlawn Park City Hall. Present were, Mayor Larry Lewis, Council Members Doug Watson, Scott Horn, Tom Nunn, Greg Claypool and Shannon Seidt, and Chief Bob Heaton, Attorney Matt Carey, Treasurer Gloria Curran and City Clerk Chana Elswick. Absent was George Langford.

The meeting began at 7:00 pm. The meeting was started with the Pledge of Allegiance.

The council reviewed the minutes for the April 16, 2018 Council Meeting. Doug made a motion to accept the minutes. Tom seconded the motion. All voted aye and the minutes were approved.

Gloria Curran gave the Treasurer's Report. She gave the report for April, 2018. She reviewed revenues and expenses, the general ledger and the balance sheet for April 2018 with the Council. She stated she applied the grant money for the speed sign that was purchased. Tom made a motion to accept the report. Greg seconded the motion. All voted aye and the report was approved.

Gloria stated she is working on the audit adjustments. She spoke with the Auditor. He used the wrong cash entry and will have to redo the audit. She told him it needed to be ready by the next meeting. He will redo the audit at no cost to the City.

Chana Elswick gave the Clerk's report. She gave the hit report for the website. She stated she had received the paperwork for residents to apply to run for office. The forms will be kept in the Clerk's office at City Hall. She reviewed the dates and costs to run for office.

Chief Heaton gave the Police report for April. There were 8 warnings, 26 assists, 1 backup, 152 miscellaneous tasks, 1 welcome: in the 800 block of Perryman. He stated a car almost lost a wheel because someone took off the lug nuts. There was an incident on Ambridge Circle. Friends of friends got into it with residents. They were texting threats. 4300 Alicent block had a family dispute. The family has torn up the house and the owners are trying to get them out. Police reports have been made. He stated Walden School is having an old car show June 16, 2018 from 10-2. Larry asked about the Beechwood Road property. Chief Heaton stated he had give verbal and written warnings about the grass. They have been cited. The City will cut the grass if the resident does not. He asked if they should be cited again before it is mowed. Matt stated to have Adam cut the grass and send the resident a bill. Matt stated to cut only that which is out of ordinance. Larry stated a property that is going through foreclosure has abandoned cars. He discussed the fines for this. He asked if this can go to the Code Enforcement Board and then have them removed. Matt stated he will review the ordinance and let him know. Chief Heaton stated that when he was in the 8th District a kid hung around and is now the District Commander.

**Guests:** Variance: None

Residents: ~~Chelsea~~ Cheryl Brady, 703 Walser stated there is a garage adjacent to her property. It is out of compliance and the City is aware of this. She stated it is Mike Craven's house. She stated he took off the doors and there are overgrown weeds in the yard. Larry stated it will be looked into. She showed pictures to Greg and stated she did not get on his property. Larry stated this was on the agenda and will be discussed later in the meeting.

Mimi Englert, 701 Walser stated she can see the carport/garage. She asked what the holdup was. Larry stated as a carport it is out of compliance and it is on the agenda.

Maurice Carr, 716 Stivers Rd stated his next-door neighbor a *won* Kentucky Derby poster contest. He related a story told by his neighbor. Larry will put the information on the website.

**Old Business:** Chana gave the second reading of Ordinance #1, series 2018-2019. A roll call vote was taken, Shannon- Aye, Scott- Aye, Doug -Aye, Tom – Aye, Greg- Aye. The ordinance was passed.

**New Business:** Tom made a motion to introduce Ordinance #2 for the first reading. Doug seconded the motion. Chana gave the first reading of Ordinance #2, series 2018-2019.

Larry asked if the City can restrict only *non*-owner-occupied properties. We received an inquiry from someone that wants to buy property for an Air BNB. Matt stated that no, no more than we can restrict a rental. Larry stated that at the last meeting there were 4 rentals on the Air BNB site and now there are 6 rentals. He told Gloria to send them rental license fees. Tom asked if the Ambridge resident had a business license. Gloria stated he did for the construction business. Matt stated to look at the effective date of the new ordinance, it is 01/01/19. 2018 will operate as a rental license. Larry asked for some clarifications on the enforcement sections. There was a discussion about enforcement. Shannon asked about Section 4, 6 persons per rental. She stated this might not be enough. Larry stated it is 2 people per bedroom. Larry asked if 8 was more realistic. Tom suggested it be rewritten as 2 persons per bedroom. Shannon suggested making it 6 people over 18 years of age. Matt stated that Council needs to consider the purpose of the ordinance, which is to regulate short-term rentals. Scott asked if this would really be enforced. Larry stated if there is a violation, a rental might be found out. Doug asked how it would be enforced if someone does it year-round but does short terms. He asked how this would be monitored. Larry stated it would be up to the property owner to be forthcoming. Larry stated if they exceeded the number of days, they will get the full license bill. Matt stated to bill as a violation and fine the resident.

Tom introduced Ordinance #3 series 2018-2019. Chana gave the first reading of Ordinance #3.

### Mayor's Report

Parking: Larry stated he has had conversations with residents about the ordinance for boats, trailers and cars parking on corner lots. He stated there are 2 ordinances that apply. Residents can store no more than 5 vehicles on the property. They must be on paved areas. No motor homes, campers, boats with or without a trailer. They need to be on a solid unbroken surface and be behind the front sight line of the

house. Larry used a nearby house as an example. The driveway is full, but all vehicles are behind the front sight line of the house, and it is a corner lot.

**Yard Sale:** Larry stated he ran ads on Wednesday, Friday and Saturday, posted on Craig's list, the City website and Facebook. He also sent out an email to all on the list. Signs were set out 2 weeks prior to the sale. He stated attendance was off in buyers and sellers. He stated some other cities have dropped their city-wide yard sale.

**Website/Ordinances:** He asked Council to look at other Cities' websites. They all have updated websites. He and Chana are looking into bringing ours up to speed. He stated he would like to see all the ordinances, not just the summary on the website. He has talked with the webmaster about adding a FAQ section and some other changes. He will charge \$2000.00 for the upgrades. He stated Windy Hills had a new website created for \$3300.00. He stated he would like to look into changing or updating the website.

**Brightside Cleanup:** Larry stated the cleanup was April 2<sup>nd</sup>. One student from Trinity came to help him with the cleanup. They picked up 4 or 5 bags of trash,

**District 7 Mayor's Council:** Larry stated he went to this meeting and Angela Leet attended. There was a meeting about the Westport Road corridor. \$500,000.00 was budgeted for traffic studies. Ormsby Lane has a light going in and there will be a right turn lane added. Angle Leet mentioned the VA site. The City of Creekside has filed a suit questioning the environmental studies.

**Code Enforcement:** Larry stated the carport/garage at 6803 Green Meadow Circle was discussed. The resident was sent a letter explaining the requirements. The doors have been taken down. Mike Brown spoke with Mr. Cravens. He is purchasing metal to bring it into compliance. Mike told him not to proceed with the metal as it will need a permit and metal is not allowed. Larry stated he looked into the ordinance and metal is allowed. A garage is permitted through Metro. This is an enclosure of a carport, so the City can issue a permit. Matt stated the City has jurisdiction. Larry reviewed the garage ordinances. Scott stated there is no distinction of bare metal or metal siding. Larry read from the ordinance. #6 1995 refers to metal being allowed. #3 1975 refers to metal siding. Larry stated Mr. Craven needs to get a permit to enclose the carport. A resident asked if he got a permit years ago to build the carport. Doug said he did.

### **Council Focus**

**City Hall Greg** Claypool stated he had nothing to report. Larry stated a new handle was put on the storm door. The blinds have been replaced in the back door.

**Street and Signs** Tom Nunn stated he is trying to reach the man that does the pothole repairs. He will ask him to repair the curb on Walser. Larry stated it needs to be done by 06/30/8. He will meet with Larry to put up the speed sign,

**Lighting Grid** Doug Watson stated he requested the light at Ahland and Westport Terrace be fixed. There is caution tape on the light pole. He and Larry met with Mr. Pearson from LG&E about the revised estimate. Larry stated the change is due to moving some of the light poles. The cost increased to \$1127.00. Council will have to approve the increase. Doug made a motion to approve the increased amount of the estimate to \$1127.00 with \$2.91 additional charge per month. Tom seconded the motion. All voted aye and the motion was passed. Larry will send in the estimate to LG&E.

**Fences and Permits** Scott Horn stated he had permit requests: 4405 Alicent to extend a fence; granted, 4325 Wingate Rd asked about building a garage; referred to Metro, 6821 Green Meadow Circle wants a privacy gate; granted, 810 Ahland Rd, window replacement- no permit needed. 716 Stivers applied for a fence permit. It is pending site approval.

**Drainage/Sanitation/Block Watch** George Langford was absent. Scott gave his report. On 05/18 George walked the drainage ditch. There was blockage. He talked to Boland Maloney about cleaning the ditch. They will call CSX to clear the ditch. He posted about Coffee with a Cop on the website. The detention basin behind Kroger has been cleaned. Block Watch meeting will be 06/07/18 at 7:00 pm at City Hall

**Historian/Archivist** Shannon Seidt stated she has a mockup of the pamphlet. She is trying to figure out how to make it into a brochure. Larry asked about the 4<sup>th</sup> of July parade. Shannon stated she would like to move forward and do it again. She would like to talk to the Church about using their backlot again. Larry said the weekend before the 4<sup>th</sup>, not the 4<sup>th</sup> would be best.

Tom made a motion to adjourn the meeting. Doug seconded the motion. All voted aye and the meeting was adjourned at 8:15 pm.

Respectfully submitted,

Chana R. Elswick  
City Clerk