

June 2011 Minutes (corrected) Of Woodlawn Park City Council

The Woodlawn Park City Council met on June 20, 2011, at Woodlawn Park City Hall. Present were, Mayor Mike Brown, Council Members, Becky Ritz, George Langford, Greg Claypool, Larry Lewis, Tom Nunn and Doug Watson, Treasurer Gloria Curran, Attorney Matt Carey, Chief Bob Heaton, and City Clerk Chana Elswick.

The meeting began at 7:30 pm.

The council reviewed the minutes for the May 16, 2011 Council Meeting. Becky made a motion to accept the minutes. Doug seconded the motion. All voted aye and the minutes were approved.

Gloria Curran gave the Treasurer's report. She reviewed the revenues and expenses for the month. She stated there is 1 more month left in the year. She stated the City is doing well on the budget for the fiscal year. She reviewed the balance sheet with the Council. The Riney property tax had been paid. Becky asked if most of the rental license fees had been collected. Gloria stated all had been collected. Larry made a motion to accept the report. Becky seconded the motion. All voted aye and the report was accepted.

Gloria stated there was a lien for one property tax for '09-'10. She stated there were 4 unpaid taxes for the current year. Matt sent letters on 05/17/11 and one payment had been received. If no payment is received on the others, by 06/30/11, a lien will be filed. She stated all rental license fees had been collected. She stated 4307 Westport Terrace is owned by Dietrich Ministries. She had asked for documentation of the ministry work. He gave her the tax information that proves no income from the ministry endeavor. She refunded the 2010 license fee and removed the 2011. She stated all business license fees are timely, except Mr. Perkins. She will send a letter and have Chief Heaton stop by to check on his business license at 6406 Orchid Hill. Greg stated he wants to collect all past due business license fees from Mr. Perkins. Becky asked if Matt should send a letter. Gloria stated Mr. Perkins states he does not run a business from his home. Matt stated the Code Enforcement Board should issue a citation. Gloria stated she will try to collect prior years, if she has proof. Doug stated the information should be on the Secretary of State's website. There was a discussion about this issue. Gloria stated she will give the information to Bill Ritz to give him a warning, then a citation if not paid. Mike stated he wants Bill to warn him in a letter then the Chief to cite him, if not paid. Becky stated it should be a warning, then a letter then a citation. Matt asked Chief Heaton to photograph any evidence of a business at the address.

Gloria stated the audit for 2009 and 2010 will be done by Platt & Associates. She asked if the 2011 audit needed bids or did Council want to use the same company. Council decided to stay with Platt & Associates. She will give them the information.

Mike asked if there were any guests that would like to approach Council. No guests approached the Council.

Chana Elswick gave the hit report for the website. She stated there were some newsletters returned. Chief Heaton will try to deliver the returned newsletters to the ones returned as vacant. Chana stated the directory must be mailed by first class mail only. There was a discussion regarding what should be included in the directory. George stated to add the Metro website for the crime report for the area. This was discussed. Mike stated to keep the directory in the same format and to have it mailed by 07/13/11.

Old Business Chana gave the second reading of Ordinance #1 Budget. A roll call vote was taken. All voted aye and the ordinance was passed. Chana gave the second reading of Ordinance #2 Ad Valorem. A roll call vote was taken. All voted aye and the ordinance was passed.

New Business Mike stated the project in front of City Hall had been started. The grant money needs to be spent by ~~07/5/11~~ 07/15/11. Greg talked to Plant Kingdom to revise the plan, which is less cluttered. He had been given approval for \$13,000.00, but it is now \$17,500.00 and he will need Council approval for the amount and to start the work. Per MSD, ditch cleaning is going to be done. Greg stated he wants to put bushes on the curve of Westport Road for light abatement for adjacent neighbors. Larry asked what if other residents want light abatement from Woodlawn Center. Becky stated residents in Orchid Hill planted their own. George stated someone needs to be here at night to see what the problem is like. Becky stated she was not for planting to block the lights. Greg stated grant money cannot be used off of City Hall property and the adjacent lot. There was a discussion of the proposed plantings. Larry stated to look at the issue at a later time. Greg reviewed the bids for a flagpole. He wants to get a bid for sidewalks. He wants the rear house gutters to be piped to the drain behind the house. He stated the grant money should be committed and spent by 07/01/11. There is \$21,700.00 left of the grant money. He would like \$8,000.00 for Plant Kingdom, and \$2,000.00 for the flagpole and light. He stated trees from Ambridge to Perryman were on his list, but does not know how this was approved. George asked if there was money to have lights installed on the exterior of the building to be used on meeting nights. There was a discussion of trees along Westport Road and the lights on City Hall. Becky made a motion to allow Greg to not exceed \$12,000.00 for the categories listed. Tom seconded the motion. All voted aye and the motion was passed.

Mayor's Report Mike called St Matthews and they removed their banner. MSD has some items on their schedule for the City. Brent Jones came out. There is a 3 year plan for Wingate, Walser & Alicent and Kinloch. The schedule has not been made yet, but this is a priority area.

Mike stated the trees had been replaced on Beechwood Road. He stated dogs should be kept on a leash and residents should clean up after them.

He talked with Metro about 6888 Green Meadow Circle. They have been there twice. There is no evidence of multiple persons living in the house. Mrs. Horn stated there seems to be less people at the house. There are less cars and less parking on the street. Chief Heaton cited 2 people for parking on the street. They told him the owner charges \$200.00 per month to live there. Mike stated Metro is on the problem and is trying to do something about it.

Chief Bob Heaton gave the Police report. There were 6 house watches, 2 city citations, 23 city warnings, 4 motorist assists, 116 miscellaneous runs and \$143.00 in expenses. He stated there was one act of vandalism, which occurred in June. Mike stated the email for the Chief is woodlawnparkpolice@gmail.com.

Council Focus

Fences and Permits Doug Watson stated approved 313 Alicent, 6936 and 902 Perryman letters for the clerk. Mike asked if there was general form for permit requests. Doug stated he meets with the resident to see if it meets ordinance. Doug stated the pool on Schuway does not have a permit and an inspector will come out to check it.

Emergency Preparedness George Langford stated that on 05/31/11 he attended an 811 dig conference. He stated to call 811 before you dig. He stated Fred Dugan had delivered a handout to the Block Watch Captains and then delivered it to the residents. He asked the City to approve 2 more Block Watch signs. Chief stated he may be able to get them for free. There was a discussion about the signs and where to install them. Mike stated to call Eagle Signs to find out the cost to ~~install the signs~~ install trim around the signs.

Streets and Signs Larry Lewis stated he had ~~met~~ met with Ken Wolfe about drainage issues on Westport Terrace. Flynn Brothers looked at the problem,. They stated the issues are- the driveway is lower than the street, yard is graded higher than the grade of the street. It will cost \$15,000.00-\$20,000.00 to fix. Greg state to put this on the MSD list and to put a swale in the front yards. Larry asked if the area drained before the paving, is Flynn Brothers to blame. Greg stated MSD is responsible for surface water drainage. Mike stated MSD will clean swales for free and Mr. Wolfe might want to call them. Larry met with Flynn Brothers about Walser & Green Meadow Circle. The ground is higher than the street. The proposal was \$5,700.00 with curbing, \$5,270.00 with milling along the street. There was a discussion about how to fix the area. Larry proposed contracting with Flynn Brothers for \$5,270.00. Louisville Paving had not gotten back with him. Mike stated he would like a second estimate and to discuss at the July meeting, Greg will have the concrete man look at the curb to see if he can fix it.

Grounds Greg Claypool stated a house on Kinloch had high grass, a lender service form Texas had the grass cut. He stated that per Kevin Bailey, the state will be done by 07/15/11, as mandated by KDOT. He asked if Matt should issue a letter to the Church that the agreement to use the back gate is now void. Matt stated to wait until the next meeting to see what is going on with the road project. Mike stated paving will start on 06/25/11 for City Hall. Mrs. Gerheiser's sidewalk and Mr. Bates driveway look good.

Welcome Becky Ritz stated she had welcomed 814 Stivers Road, 802 Stivers Road, and 720 Stivers Road. 812 Perryman is a rental. Becky stated there is graffiti on the Kroger wall again. George stated he had a name of someone to call at Boland Maloney. George stated to remember the Block Watch for the directory. Mike asked if there were any objections to putting the Treasurer's report online. There were no objections. He asked if they wanted to place the meeting agenda online also. The Council decided this would be okay. Becky made a motion to adjourn the meeting. Larry seconded the motion. All voted aye and the meeting was adjourned at 9:06 pm.

Respectfully submitted,

Chana R. Elswick
City Clerk