

February 2011 Council Meeting Minutes

February 2011 Minutes

Of Woodlawn Park City Council

The Woodlawn Park City Council met on February 21, 2011, at Woodlawn Park City Hall. Present were, Mayor Mike Brown, Council Members, Becky Ritz, George Langford, Greg Claypool, Larry Lewis and Doug Watson, Treasurer Gloria Curran, Attorney Matt Carey, Chief Bob Heaton, and City Clerk Chana Elswick. Absent was Council Member Sherry Hyde.

The meeting began at 7:30 pm.

Mike Brown asked if any guests would like to approach the Council. Mr. Charlie Whittler of 603 Stivers Road stated a wooden fence had been put up behind his property. He asked if Eline had been given permission to erect the fence, which ran 3 feet into his property. He stated this was put up without his permission. He stated Eline graveled between the fence and their building. He stated Eline will lease out the graveled area for trucks to be parked on it. He showed pictures to Council of the area. He stated he had talked to Sid Eline and the truck was moved, but it is now back. Chief Heaton stated Eline had received 2 warnings and a verbal on the truck. Mr. Whittler stated he was getting a survey to determine his property line. Greg stated that Eline can't have the fence, but the resident will have to fight about the gravel on his property. Mr. Whittler stated he will mark his property lines with no trespassing signs. There was a discussion about the truck being parked on the gravel area. Greg stated that Tony was the only one Tim Robertson gave permission to have trucks behind the building. He will review old minutes for information about parking. Mike asked the resident what he wanted Council to do. Mr. Whittler stated he wanted the fence and gravel removed and his property restored to how it was. Mike asked Matt if he should write a letter. Matt stated the Code Enforcement process should be used. If there is no permit, then the City has a right to have the fence removed. Chief Heaton stated he had given Eline until 03/01/11 to fix the issue. He had taped warnings to the door, and then citations will be issued. Mr. Whittler will give a copy of the survey to Council. Linda Stetter of 605 Stivers Road stated there are trailers behind Eline. George stated he went to the area and asked that it be cleaned up. Greg stated nothing could be done about the trailers because they are behind the building. Mike stated that Eline is not in violation of any ordinance with the trailers.

Mike stated he would like to thank Becky Ritz for filling in for him. He stated he had a stroke in December, but all is good now.

The council reviewed the minutes for the January 17, 2011, Council Meeting. Becky made a motion to accept the minutes. George seconded the motion. All voted aye and the minutes were approved.

Gloria Curran gave the Treasurer's report. She stated the insurance tax will be over budget. Rental Licenses will be billed 03/01/11. Expenses look like there is nothing out of the ordinary. The mowing was done and the bill was approved. Greg asked that Tony let Council know when he will be mowing. Mike will deal with Tony about the mowing, and Greg will help. Gloria stated there are 2 prior tax liens. Larry stated 814 Stivers will be sold this month. Gloria stated there are 6 business licenses. She asked Council to let her know of any rentals or businesses in the City. She billed LG&E for property taxes for easements. Larry asked about the Riney property and who is responsible. Gloria stated the new owner is responsible. The lien on the Riney property was discussed. George made a motion to accept the Treasurer's report. Larry seconded the motion. All voted aye and the report was accepted.

Gloria asked about the new street lights. She stated Tim had told her 2 lights would be at each entrance. Becky stated that the street would be torn up, so only 1 was installed. Gloria stated the lights installed were different from those quoted. She will watch for the billing on the lights. There was a discussion about the concrete walls for the entrance. Gloria stated there was \$3000.00 in the budget for trash cans. Mike stated this was on the agenda to discuss later.

Chana Elswick gave the hit report for the website. She had fixed the Mayor's email address on the website. She spoke with ID about a resident complaint. She is working on creating a CD of ordinances for Council members. Mike discussed the purpose of the website and is it working well. George stated people do not answer messages on the board and he did not like the bantering and people not listing their names. Larry stated the discussion page is for residents to discuss amongst themselves. There was a discussion about the website. Mike asked Chana to review Open Records Rules. She listed the rules for Council.

Chief Bob Heaton gave the Police report. There was 1 City citation, 26 warnings, 1 motorist assist, 111 miscellaneous runs and \$178.80 in expenses, 1 domestic violence case and 1 attempted elder scam. He had received complaints of AT&T door to door salesman. He had 4 house watches for the month. He stated Block Watch will be up and running again. The Police Department will be audited 03/02/11 at 10:30 am. There was a discussion about guidelines for Block Watch. Chief Heaton thanked Bill & Becky Ritz for their help. He stated there was a telephone at City Hall.

Council Focus

Fences and Permits Doug stated there were no requests for permits.

Emergency Preparedness George Langford stated he talked to Kevin Bailey and Boland Maloney about moving stop signs at the shopping center. He will call Ken Fleming if there is no response. He went with Becky to look at street lights and the Beechwood Road entrance. He suggested talking to residents if the State won't fix it, and making it a one way street.

Communication Sherry Hyde was absent

Public Relations Mike stated the yard sale will be 05/14/11. Chana will call ID to schedule the large trash pickup. He asked Matt if it was ok for him to sponsor the yard sale. Matt said it was.

Streets and Signs Larry Lewis stated he had picked up Scott Horn's files. He will give them to Chana to file..

Grounds Mike stated the garbage cans had been delivered. He suggested using his trailer to move them into place on Saturday . Mike discussed the benches at the bus stops. There will be a meeting with Kevin Bailey 03/01/11 at 5:00pm. Greg listed the items to be discussed with Kevin Bailey. He stated he wants to explore the speed limit in the area.

Welcome Mike stated he would like set up a monthly meeting to welcome new residents, possibly the 1st Saturday of each month. He stated this was a suggestion.

New Business Mike stated he would like to get an estimate to remove the wall in City Hall to open the meeting room. George made a motion for Mike to get 2 estimates to remove the wall. Becky seconded the motion. All voted aye and the motion was passed. Mike stated the wireless network is not secure and the Chief's laptop had been hacked. He would like to secure the network. Becky stated this was ok. Mike will move the router from the Mayor's office to either the Clerk's office or the closet. He stated the Chief's laptop was up and running. He stated the Mayors' laptop was slow. He would like a desktop computer for the Mayor's office, along with a copier/printer/fax machine. Greg stated for Mike to get information on what he wants and present it to the Council. Mike stated he wants to paint his office. George stated he wants to be at the meeting with Kevin Bailey.

Old Business Mike stated the garbage contract is up for renewal. George and Doug are on the committee and will have information at the next meeting. Mike stated he has the file from the last time and the contract expires 06/30/11. Mike stated now might be a good time to raise the insurance fee. It is currently 5%. Matt stated some insurance companies pass this along to their customer. He suggested 5-10% as the rate. Larry stated if the fee is passed to the customer, he would like to hold off on the increase. George and Doug agreed. Matt suggested to do it effective 07/01/12. There was a discussion of property taxes and insurance fees. Doug stated there had been a good effort to make residents aware of turning in the form for insurance taxes. He suggested making this a part of the welcome packet . He suggested working with Gloria to track payments. Greg asked of the matter was being tabled. Mike stated it was. Mike asked about a fax machine for the office. Gloria stated he should get an all-in-one machine. Greg made a motion to buy a fax machine for the Chief, not to exceed \$200.00. Becky seconded the motion. All voted aye and the motion was passed.

George made a motion to adjourn the meeting. Becky seconded the motion. All voted aye and the meeting was adjourned at 9:04 pm.

Respectfully submitted,

Chana R. Elswick

City Clerk